

Course Substitution

With the approval of the department head, a required course may be substituted. Students will be required to take an approved substitute course if additional credit hours are needed to fulfill the requirements for the degree, diploma, or certificate. If a general education course is waived, another appropriate general education course must be substituted if the minimum number of general education credit hours required is not earned. To satisfy graduation requirements, all substitutions must be submitted no later than the end of the 2nd week of classes for the anticipated graduation term.

Last Name _____ First Name _____ Middle Name _____

Student ID:

T									
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Degree _____ Major _____

Year

2	0		
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 Semester (Check One)

FA	SP	SU
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Catalog Year

2	0		
---	---	--	--

 Semester (Check One)

FA	SP	SU
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Required Course	Credits		Substituted Course(s)	Credits	
Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr
Title			Title		
Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr
Title			Title		

Department Head's Signature _____ Date _____

Academic Dean's Signature _____ Date _____

Additional substitutions can be added on the back.

1/17 **Student Data Center/Registrar's Office Use Only**

Date Keyed: _____ Initials: _____

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Detail additional substitutions here.

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Title			Title			
Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	
Title			Title			
Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	
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Title			Title			
Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	
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Title			Title			
Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	Course Prefix/Number		<input type="checkbox"/> Sem <input type="checkbox"/> Qtr	
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Title			Title			
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